

Constitution of The Normandy Action Group
Adopted 7 September 2006
Amended Version Proposed to AGM 17 November 2026

Showing changes (tracked) from 2006 document

1. Name and Objectives

The “Normandy Action Group” is an unincorporated association (the Society) whose objectives are:

~~(a) —to encourage social and neighbourly activities on the part of the residents (Residents) of Normandy parish and other members: and~~

(a) ~~(b) to~~ help preserve and enhance the environment and amenity value of the countryside in and around the area of Normandy by keeping local residents as informed as much as possible about local planning and environmental matters.

(b) to engage as necessary with local and national planning authorities regarding development policies and plans, in order to understand them and, where appropriate, seek to influence them.

2. Membership

Every adult resident of Normandy and the surrounding area, and any other person the Committee regards as having a sufficient interest in the objectives of the Society ~~may become a member of the Society. Any member may resign as a member by notifying the Chair of his or her wish to resign., is able to sign up independently to the electronic mailing list on the Society’s website, or request to be added to it. A full address and postcode and email address are required. Those who subscribe in this way and accept the provisions of this Constitution are deemed to be the Members of the Society. Any Member or other subscriber may remove themselves from the list at any time.~~

3. Subscriptions

~~During the last quarter of each year the Committee shall propose the level at which voluntary annual subscriptions shall be payable for the following year. Subscriptions will be due on the following 1st of January and although payment is voluntary Residents are expected to pay their subscription unless unable to do so.~~

3. Financial Contributions

Ahead of the Annual General Meeting, or at any other time it deems necessary, the Committee shall determine whether to seek voluntary financial contributions from its Members, and if so at what level. The Committee may also decide to seek funding from grant-giving organisations and public bodies.

4. Officers

The Society shall have a ~~Chairman or Chairwoman (the Chair)~~ and ~~a Secretary/an Honorary Treasurer,~~ each of whom shall be appointed for a term of two calendar years and be eligible for re-appointment at the end of ~~his or her~~ their first or any subsequent term of office.

5. Committee

At ~~its first~~ each Annual General Meeting (AGM) the Society shall appoint a ~~committee (the Steering Committee~~ (“the Committee”) consisting of (a) the Chair and the ~~Secretary/Honorary~~ Treasurer and (b) up to ~~four~~ eight other Members (each of whom shall be appointed for a term of two years and be eligible for re-appointment at the end of ~~his or her~~ their first or any subsequent term of office). The

Committee shall be responsible for the management of the Society's affairs. The Committee at any time may also decide to co-opt Members with particular expertise needed at that time.

6. AGM

The Society shall have an Annual General Meeting (AGM) during the ~~first~~last quarter of each year on a date and at a time and place determined by the Committee and notified to all members at least 21 days in advance. The Agenda for the AGM shall include reports by the Chair and the ~~Secretary/Honorary~~ Treasurer of the Society, and the election of officers. No Resolution shall be debated at ~~a~~an AGM unless Members have been given 14 days written notice of such Resolution and the reason for its being proposed. Parish and District Councillors are invited to attend the AGM (and, if they wish, to subscribe to the mailing list) in an official, rather than a personal, capacity.

7. EGM

If the Committee decides to convene at the Society's expense, or 5 or more Members convene and organise at their expense, an Extraordinary General Meeting (EGM) of the Society, the EGM so convened shall take place at such time, date and place as the Committee shall have specified or approved and the provision of this Constitution as to notice of meetings and Resolutions shall apply to such EGM as if it were an AGM.

8. Proceedings at General Meetings

At any general meeting of the Society (AGM or EGM) the quorum shall, ~~subject to the last sentence of this section~~ be 10 Members (from separate households) and each Member present shall be entitled to one vote. Decisions shall be taken by a simple majority, and voting shall be by a vote of hands, unless the Chair and the Secretary/Treasurer decide that a ballot is required. If the same number of votes is cast for and against a Resolution, the Chair shall have the casting vote. ~~In relation to a general meeting (whether AGM or EGM) at which any of the provisions of this section are to be amended, the quorum shall be the lowest number of Members which is equal to or greater than 75% of the total number of Members.~~

9. Continuity

If at any AGM there is no quorum, any of the Chair, the ~~Secretary/Honorary~~ Treasurer and the other members of the Committee whose term of office would end at the end of the year if not re-appointed shall be automatically re-appointed for a further year.

10. Finance

The ~~Secretary/Honorary~~ Treasurer shall, without thereby incurring any personal liability (whether to Members of the Society or otherwise) manage the finances of the Society and to that end may (without obligation but at the Society's expense) arrange for the opening of bank accounts, the auditing of the Society's accounts and such other matters as may be necessary or desirable in connection with the Society's financial affairs. The Society shall have the calendar year as its financial year.

11. No Liability

No Member of the Society (~~whether including~~ an Officer or Committee Member) shall be liable for any act or omission of the Society, its Officers, the Committee or any other Member; nor shall any Member of the Society, its Officers and the other members of the Committee, be liable for any act or omission of any Member of the Society or any other Officers of the Society or member of the Committee.

12. Powers of Members in General Meeting

At a general meeting (AGM or EGM) any provision of this Constitution may be amended and the appointment of any officer or Committee member may be terminated.

13. Dissolution of Society

The Society may be dissolved at any time by way of a Resolution to dissolve the Society being passed at a general meeting (AGM or EGM) in accordance with the procedures as defined in this constitution. Any funds held in the name of the Society at the time of dissolution shall be paid to a charitable organisation(s) as voted upon at the time of the dissolution ~~-,~~ or by any other method decided upon by the Committee.

Normandy Action Group
November 2026